TQ and LLM TQ candidacy information
2021–2022 school year

What are TQs and LLM TQs?
TQs are teaching assistants for the first-year legal research and writing courses. LLM TQs are teaching assistants for the course Legal Research and Writing for Foreign Lawyers. In both positions, you’ll work with students on research and writing assignments and give oral and written feedback on assignments. You may also attend the classes. LLM TQs work only in the fall.

Do I take a course?
Yes. If hired, you’ll take a required, 2-credit, pass-fail advanced-writing course during the fall semester. In the course, you’ll do the work the students will do. You’ll receive training on evaluating and commenting on student work. You’ll also meet weekly with your writing lecturer.

How many jobs are available?
There are a total of 24 TQs and 4 LLM TQs. The number of open jobs depends on how many current TQs repeat next year. The candidacy process will be competitive.

Fall workload and pay—
TQs and LLM TQs
For fall, you should expect to work 10–12 hours per week when averaged over the entire semester. Some weeks will be heavier and some lighter. The time includes a weekly office hour. You are not paid hourly. Instead, you receive a salary of $2,500, spread across monthly payments, for the fall semester. You are also eligible for the University’s Tuition Reduction Benefit.

Spring workload and pay—
TQs only
For spring, TQs should expect to work 5–8 hours per week when averaged over the entire semester. Some weeks will be heavier and some lighter. The time includes a weekly office hour. For spring, you receive a salary of $500 spread across monthly payments, but no Tuition Reduction Benefit. TQs must be enrolled for a minimum of nine hours in both semesters.

How are TQs and LLM TQs selected and assigned to writing lecturers?
To be considered, complete an application and submit it by the deadline (details below). Applicants may have an interview with a writing lecturer. The writing lecturers then meet to select applicants. If selected as a TQ, you may be assigned to work with your own writing lecturer or with another writing lecturer. If selected as an LLM TQ, you will work with one of the instructors who teach the LLM Writing course. The writing lecturers may choose some alternates to fill unexpected vacancies.

Where do I get an application?
If you are a first-year student, you can get an application from your legal-writing course Canvas site. Upper-class candidates (and 1Ls) can download an application from https://law.utexas.edu/beck/.

Timetable

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<tr>
<th>Date</th>
<th>Event</th>
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<tr>
<td>March 24</td>
<td>Earliest date you may turn in your application</td>
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<td>March 24, 4 p.m.</td>
<td>Information meeting on Zoom. The meeting is optional and open to anyone interested in hearing more about the TQ or LLM TQ program or the application process.</td>
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<td>March 31, 5:00 p.m.</td>
<td>Deadline to email your application to <a href="mailto:BeckCenter@law.utexas.edu">BeckCenter@law.utexas.edu</a>.</td>
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<td>March 31 – April 14</td>
<td>Interviews by writing faculty</td>
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<td>April 30</td>
<td>Candidates notified of selection</td>
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