

*The University of Texas School of Law Juris Doctor Program*  
2015 - 2016 Fall and Spring Application  
Transfer/Transient Admission

## Application Instructions

**Fall Semester Application Deadline: August 1, 2015      Spring Semester Application Deadline: November 15, 2015**

### Transfer Admission

The Law School evaluates transfer applications primarily based upon the student's performance in the first year of a full-time law program, but also considers factors such as LSAT, undergraduate record, and an essay explaining the reasons for transfer. Eligible applicants must:

- have attained undergraduate performance and Law School Admission Test scores that generally meet the standard currently applicable for admission to the Law School as a first-year student;
- have earned a baccalaureate degree from an accredited college or university with a minimum undergraduate grade point average of 2.2 as calculated by the Law School Admission Council (LSAC);
- be in good standing at their present law school;
- have completed the first-year (full-time) curriculum at an ABA-accredited and Association of American Law Schools (AALS) member law school; and
- have compiled a superior academic record at their present law school.

Applicants may not apply for transfer status once they have begun their second year, and no more than 32 semester hours (48 quarter hours) may be transferred. Credit (not grade point average) is transferred in courses in which at least a C, by the standard of the school attended, was earned. The completed application, together with a nonrefundable application fee of \$70, must be postmarked and forwarded to the Law School by the respective deadline.

**Requirements**    *Note: Please do not send materials to LSAC.*

- A. \$70 nonrefundable application fee made payable to The University of Texas by certified check, cashier's check, or money order in U.S. dollars.** Your application fee must accompany your application. Personal checks, cash, or foreign currency will not be accepted.
- B. Resume:** Please provide a resume detailing any significant vocational, non-vocational, extracurricular or community activities, graduate work or degrees, honors, awards, any service in the Armed Forces, job descriptions and major areas of responsibility, along with location (city and state) and dates of employment, publications, or other information that you believe the Admissions Committee should consider in evaluating your application. Your resume may not exceed three (3) typewritten pages.
- C. Personal Statement:** Please elaborate on your reasons for wanting to transfer and address your career aspirations. Your personal statement may not exceed two (2) typewritten, double-spaced pages with a font size no smaller than 11 points.
- D. Statements explaining affirmative answers to Character and Fitness Questions 1-3**
- E. An official transcript from your present law school submitted with your application showing first-semester grades, and a final transcript of all first-year grades (as soon as available)**
- F. A letter of good standing and statement of approximate class rank from your Dean**
- G. An official copy of your LSAC Law School Report (front page only) from your current law school**

Please note: Your application will not be considered complete until we receive each of the items listed above. Mandatory items that must be sent by your law school are not required by the deadline; however, it is your responsibility to ensure that you request these materials early enough for the Law School to render a timely admission decision. **Conditional transfer admission may be granted based upon first-semester grades. However, a firm offer of admission cannot be granted until a transcript of all first-year grades has been received.**

## Transient Admission

To be considered for admission as a transient student, applicants must have completed the first-year (full-time) curriculum at an ABA-accredited law school before the beginning of the semester in which they intend to study at the Law School. In addition, eligible applicants must be in good academic standing at their current law school and present strong undergraduate and law school records and compelling personal reasons to support transient admission. (The fact that a transient student has signed a lease that continues into the following semester is not a “compelling reason” that justifies our granting transient status for that semester. This factor should be kept in mind when signing a lease.) The completed application, together with a nonrefundable application fee of \$70, must be postmarked and forwarded to the Law School by the respective deadline. **Please note that all transient students must take at least ten (10) credit hours per semester (the minimum full-time load).**

**Requirements** *Note: Please do not send materials to LSAC.*

- A. \$70 nonrefundable application fee made payable to The University of Texas by certified check, cashier’s check, or money order in U.S. dollars.** Your application fee must accompany your application. Personal checks, cash, or foreign currency will not be accepted.
- B. Personal Statement:** In making admission decisions among applicants, the Admission Committee considers a number of factors including the applicant’s reason for wishing to visit the Law School. Your statement may not exceed (1) typewritten, double-spaced page with a font size no smaller than 11 points.
- C. Statements explaining affirmative answers to Character and Fitness Questions 1-3**
- D. An official transcript from your present law school showing your law school record completed through the semester immediately preceding desired enrollment at The University of Texas School of Law**
- E. A letter of good standing from your Dean and permission to take courses at The University of Texas School of Law during the desired semester(s)**
- F. An official copy of your LSAC Law School Report (front page only) from your current law school**

Please note: Your application will not be considered complete until we receive each of the items listed above. Mandatory items that must be sent by your law school are not required by the deadline; however, it is your responsibility to ensure that you request these materials early enough for the Law School to render a timely admission decision.

Additional information regarding Transfer and Transient Admission is available at <http://www.utexas.edu/law/admissions/transfer/>.

**PLEASE RETAIN THESE INSTRUCTIONS FOR YOUR RECORDS.  
DO NOT SUBMIT WITH APPLICATION FORM.**

**If you intend to take the Texas Bar Examination, you will be required to provide a copy of your law school application.  
PLEASE RETAIN A COPY OF THIS APPLICATION FOR YOUR RECORDS.**

**The University of Texas School of Law Juris Doctor Program**  
**2015-2016 Fall and Spring Application – TRANSFER/TRANSIENT ADMISSION**  
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I am applying for:

**Transfer admission**

**Transient admission**

**Both**

For the following semester(s):

**Fall**

**Spring**

**Please type or print the information below.**

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Important: Give full name. Do not use initials or abbreviations unless they are part of your name.

\_\_\_\_\_  
**First (given) name**

\_\_\_\_\_  
**Middle name**

\_\_\_\_\_  
**Last (family) name**

\_\_\_\_\_  
**Preferred first name**

**Date of birth** (month/day/year): \_\_\_\_\_

**Gender:**        Male        Female

**LSAC account number: L** \_\_\_\_\_

**Current Address**

**Permanent Address**

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Country: \_\_\_\_\_

Country: \_\_\_\_\_

Street address 1: \_\_\_\_\_

Street address 1: \_\_\_\_\_

Street address 2: \_\_\_\_\_

Street address 2: \_\_\_\_\_

City: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

State/Province: \_\_\_\_\_

Zip/Postal code: \_\_\_\_\_

Zip/Postal code: \_\_\_\_\_

Current mailing address valid until (month/day/year): \_\_\_\_\_

Day phone: \_\_\_\_\_

Day phone: \_\_\_\_\_

Evening phone: \_\_\_\_\_

Evening phone: \_\_\_\_\_

**Other Contact Information**

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Primary email: \_\_\_\_\_

Mobile phone: \_\_\_\_\_

Secondary email: \_\_\_\_\_

**Citizenship**

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U.S. Citizen

U.S. Permanent Resident\*

Non-U.S. Citizen\*

Country of citizenship (if not United States): \_\_\_\_\_

*\*Non-U.S. citizens must provide documentation of immigration status upon admission if not provided during the application process, e.g., a copy of your U.S.-issued student visa, exchange visitor visa, T-visa, Permanent Resident Card, etc.*

### Ethnicity

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Are you Hispanic or Latino? (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)

Yes      No

If you selected “yes” to the above question, select an ethnicity.

Chicano/Mexican American

Other Hispanic/Latino

Regardless of your answer to the previous question, please select the racial category with which you most closely identify. Check as many as apply. The information will be used for federal and/or state law reporting purposes and may be used in admission or scholarship decisions. The information is voluntary, and applicants will not be negatively affected in the admission process if this item is not completed.

American Indian or Alaska Native

Caucasian/White

Asian

Native Hawaiian or Other Pacific Islander

Black or African American

Decline to Respond

### Residency

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Are you a Texas resident?

Yes      No

If not, of what state are you a resident? \_\_\_\_\_

### Texas Residency

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If you are claiming Texas residency, please answer either question 1 **OR** 2. All Texas residents must answer question 3.

1. How long have you resided in Texas? (years and months): \_\_\_\_\_
2. “Domicile” is defined as “a person’s principal, permanent residence to which the person intends to return after any temporary absence.” Have you established a domicile in Texas, and if so, for how long? (years and months): \_\_\_\_\_
3. In what Texas **county** is your permanent address located? \_\_\_\_\_
4. If you are claiming Texas residency, or if you have ever been a resident of Texas, did you graduate from high school in Texas?  
Yes      No
5. If yes, from what high school did you graduate? \_\_\_\_\_
6. High school location (city) \_\_\_\_\_
7. Date of high school graduation (month/year) \_\_\_\_\_

### Military Service

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Are you a member of the Armed Forces on Active Duty or a dependent of someone who is?

Yes      No

**Education**

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Please list all colleges and/or universities that you have attended, *including your current law school*, and provide the requested information. Include all institutions, whether or not grades were awarded or the coursework was applied towards a degree. Note with an asterisk (\*) your degree-granting institution(s). Attach additional sheets if necessary.

Institution name/Location	Major and Degree pursued	Start date/End date (month/year-month/year)	Cumulative GPA	Date degree granted (month/year)

Have you ever attended UT Austin?      Yes      No      If yes, when? Date of term/session: \_\_\_\_\_  
 Name when last registered: \_\_\_\_\_

Will you have completed the first-year, full-time curriculum of an ABA-accredited law school before the semester in which you intend to enroll?      Yes      No

**LSAT**

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**Indicate dates (month/year) and scores of all LSAT results.**

Date: \_\_\_\_\_      Score: \_\_\_\_\_  
 Date: \_\_\_\_\_      Score: \_\_\_\_\_  
 Date: \_\_\_\_\_      Score: \_\_\_\_\_

**Character and Fitness**

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Applicants are advised that there are character, fitness and other qualifications for admission to the state bar, which may vary from state to state. We encourage all applicants, prior to matriculation, to determine what those requirements are in the state(s) in which they intend to practice.

Because of the high ethical standards to which lawyers are held, the failure to disclose an act or event such as the ones described below is often more significant, and leads to more serious consequences, than the act or event itself. Failure to provide truthful answers, or failure to inform the Admissions Office of any changes to your answers, may result in revocation of admission or disciplinary action by the Law School, or denial of permission to practice law by the state in which you seek admission. Although an affirmative answer to questions 1 and/or 2 does not necessarily preclude or even prejudice admission to The University of Texas School of Law, persons who have been convicted of offenses other than minor traffic violations may have difficulty in gaining admission to the Bar. The Texas Board of Law Examiners and state bar organizations often require that you include your law school application as part of your application for admission to the Bar. Accordingly, your answers to these questions are often part of your record.

1. **Have you ever been convicted of and/or pleaded guilty or nolo contendere (no contest) to any violation of the criminal laws other than a minor traffic violation?** Adults who have been charged with a crime and who accept Deferred Adjudication must report such information under this question because the concept of Deferred Adjudication involves a plea of guilty or no contest and the offense cannot be erased from a person’s record. An applicant does not need to disclose information about a juvenile or criminal record that has been sealed or expunged; however, it is up to each applicant to ensure that his/her offense is in fact expunged and/or sealed under the relevant state law. **If an applicant fails to disclose information that is not in fact expunged or sealed, the applicant may be subject to disciplinary action by the University.** **Note:** You must include any offenses involving drugs or alcohol, unless excused as described above. If your answer is “yes,” please explain on a separate sheet.

Yes      No

2. **Are there any charges pending against you which, if you were to be convicted, would require you to answer “yes” to the previous question?** If so, please explain on a separate sheet. **Note:** An individual guilty of a felony (or placed on probation for a felony with or without an adjudication of guilt in another jurisdiction for a crime which would be a felony in Texas) shall not be permitted to file a Declaration of Intention to Study Law in the State of Texas for a period of five years after the completion of the sentence and/or period of probation. Tex. R. Govern. Bar Adm’n IV (d) (2) (West 2010). (The rules are also available on the Web site of the Texas Board of Law Examiners: <http://www.ble.state.tx.us/Rules/NewRules/Rule04.pdf>.) For further information, please contact the Texas Board of Law Examiners.

Yes      No

3. **Have you ever been dropped, suspended, warned, placed on academic or disciplinary probation, disciplined, expelled, or requested or advised to resign from any post-secondary school, college, university, professional school, or law school?** If so, please explain fully on a separate sheet.

Yes      No

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### Additional Information

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If seeking **transient** admission, please indicate the provision under which you are applying:

**Provision 1:** I have been selected for a judicial internship on the following court:

Texas Supreme Court                      Texas Court of Criminal Appeals                      Third Court of Appeals

Name of Justice for whom you will intern: \_\_\_\_\_

Judicial interns are granted transient student status for one semester only. If a judicial intern wishes to continue as a transient student, it will be necessary to complete an *additional* application and be evaluated with the applicant pool for the following semester. Extending transient status for the following semester is not automatic. If a judicial intern is admitted for one semester, we cannot give any assurance that she/he will be granted transient status for the following semester.

**Provision 2:**

I am not a judicial intern and have other compelling reasons to attend The University of Texas School of Law. A student granted transient status under Provision 2 may attend UT for up to two consecutive semesters (not including summer sessions) with the permission of her/his present law school. Total transient attendance may not exceed 32 credit hours (roughly the equivalent of one year’s work at maximum load). Please indicate the semester(s) you wish to attend:

Fall 2015                      Spring 2016

## **Non-Discrimination and Equal Opportunity**

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The University of Texas at Austin is committed to an educational and working environment that provides equal opportunity to all members of the University community. In accordance with federal and state law, the University prohibits unlawful discrimination, including harassment, on the basis of race, color, religion, national origin, gender, including sexual harassment, age, disability, citizenship, and veteran status. Discrimination on the basis of sexual orientation, gender identity, or gender expression is also prohibited pursuant to University policy.

The following individuals have been designated to handle inquiries regarding the non-discrimination policies:

- For concerns related to age, gender, and sexual harassment, contact Dr. Jennifer Hammat, Assistant Vice President for Student Affairs, Office of the Vice President for Student Affairs, 302 Flawn Academic Center (FAC), Mail Code--G5000, 2304 Whitis Avenue, P.O. Box 7699, Austin, Texas 78713; 512-471-1133.
- For all other concerns related to non-discrimination policies, contact Jennifer Maedgen, Senior Associate Vice President, 2304 Whitis Ave Stop G4600, Austin, Texas 78712; 512-471-6259.

## **Certification**

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**By signing this application, I certify that the information I have provided on my application to The University of Texas School of Law, including any supplemental materials, is accurate to the best of my knowledge, and I agree to notify The University of Texas School of Law of any changes to the information provided or of any further information that might affect my eligibility for consideration as a student. If admitted, I understand that I have an ongoing duty to report any changes to the information provided to the Admissions Office, regardless of whether the change is the result of amendments or omissions, until the twelfth day of class. I understand that falsifying information on my application or failure to update the Law School as to changes to the information provided may result in disciplinary action by The University of Texas, including cancellation of enrollment.**

**Signature of applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **Notice Concerning Your Information**

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The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that The University of Texas at Austin collects about you. It gives you the right to request a copy of that information and to have the University correct any of that information that is wrong. It also gives you the right to classify your information as confidential and restrict its release. You may request to receive and review any of that information, or request corrections to it, by contacting the University's Public Information Officer, Office of Public Affairs, PO Box 8179, Austin, TX 78713 | Email address: [cfo@www.utexas.edu](mailto:cfo@www.utexas.edu).

**If you intend to take the Texas Bar Examination, you will be required to provide a copy of your law school application.**

**PLEASE RETAIN A COPY OF THIS APPLICATION FOR YOUR RECORDS.**

**Return completed application to:**  
Admissions Coordinator  
The University of Texas School of Law  
727 E. Dean Keeton Street  
Austin, TX 78705