

Application Instructions

Regular Decision Admission

To be considered a timely applicant, you must:

1. take the Law School Admission Test (LSAT) no later than February's test administration (*For 2014-2015 LSAT or Credential Assembly Service (CAS) registrants, LSAC will automatically report the results of all LSATs in your file, including cancellations and absences, since June 2009*);
2. register with the Law School Admission Council (LSAC) for the Credential Assembly Service (CAS)*; and
3. if you are a nonresident applicant, submit your completed paper application with the \$70 nonrefundable application fee to the Law School, postmarked by March 1. **Texas residents are eligible to receive an application fee waiver during the 2014-2015 admission year.**

*All applicants presenting U.S. undergraduate credentials must register for the LSAC Credential Assembly Service (CAS) for transcript evaluation. Applicants presenting foreign undergraduate credentials may register with CAS or have their transcripts evaluated using the Application for Evaluation of Foreign Credentials or World Education Services (WES) as described in The University of Texas School of Law 2014-2015 Admissions Bulletin.

Note: Applicants for binding **Early Decision Admission** must take the LSAT no later than September's test administration. Paper applications must be postmarked by November 1. Applications submitted after the deadline will be considered for Regular Decision Admission. Please note that the Early Decision (ED) admission program is binding. An applicant admitted under the Law School's ED program must immediately withdraw pending law school applications from further consideration, as well as decline any other admission offers. An ED applicant will be required to submit an enrollment deposit and Letter of Intent (LOI). If an ED applicant does not submit the deposit and LOI within the allotted time, the admission offer will be withdrawn and the applicant will no longer be considered for enrollment during the current admission cycle. **All applicants who elect to apply under the ED program must complete the ED Binding Admission Agreement portion of this application.**

Provisions 1 and 2

Most applicants will have an undergraduate degree or will receive one before enrolling in law school and will therefore select Provision 1. Only an applicant who will be within six (6) semester hours of completing all requirements for a baccalaureate degree at the time of enrollment will select Provision 2. The Dean for Admission may declare this applicant eligible for admission upon the condition that the applicant earns the baccalaureate degree before beginning the last year of law study.

Dual Degree applicants must also apply to the appropriate graduate program separately.

Mandatory Attachments

1. **Resume:** Please provide a resume detailing any significant vocational, avocational, extracurricular or community activities; graduate work or degree; honors and awards; any service in the Armed Forces; job descriptions and major areas of responsibility, along with location (city and state) and dates of employment; publications or other information that you believe the Admission Committee should consider in evaluating your application. Your resume may not exceed three (3) typewritten pages.
2. **Personal Statement:** Your personal statement should give the Admission Committee insight into your character and experiences. Please review the information at <http://www.utexas.edu/law/admissions/application/> for a list of factors the Admission Committee considers in the admissions process. Your personal statement may not exceed two (2) typewritten, double-spaced pages with a minimum font size of 11 points.
3. **Statements explaining affirmative answers to Character and Fitness Questions 1-4.**

Optional Attachments

1. **Statement of Economic, Social, or Personal Disadvantage:** The Law School is interested in learning of any significant disadvantage that an applicant may have encountered or endured. Such disadvantage might take different forms, e.g., an applicant's challenges as a first-generation college graduate; an applicant's struggle with a serious physical or mental disability; an applicant's encounter with discrimination based on race or ethnicity, religion, sexual orientation, gender identity, and/or national origin; or an applicant's limited educational opportunities due to geographical or other restrictions. The committee believes factors such as these may provide additional insight into an applicant's academic potential. Ordinary predictive measures for academic success might be of less value if prior performance has been partly the result of a disadvantage. Optional statements should be limited to one page each. The statement of economic, social, or personal disadvantage may be combined with the personal statement; the personal statement should then be entitled, "Combined Personal/Economic, Social, or Personal Disadvantage Statement." The combined statement may not exceed three (3) typewritten, double-spaced pages with a minimum font size of 11 points.

2. **Undergraduate Performance:** If your academic performance for one or more semesters was markedly different from that of other semesters, please explain. Please make any other comments about your college transcript(s) or your preparation for college that you believe will help the Admission Committee in evaluating your application.
3. **Standardized Test Performance:** Candidates sometimes seek to establish that their academic potential is inaccurately reflected by standardized tests or that one LSAT score is more representative than another. If you believe this to be true in your case, please explain.
4. **Letters of Recommendation/Evaluations:** Letters of recommendation (LORs) and evaluations, while not required, are strongly encouraged. You may submit no more than three letters, or two letters and one evaluation—for a total of three items—which should be submitted directly to LSAC. For further information concerning letters of recommendation/evaluations, please refer to the online instructions for LORs and evaluations at LSAC.org.

Non-U.S. citizens must provide documentation of immigration status upon admission if not provided during the application process, e.g., a copy of your U.S.-issued student visa, exchange visitor visa, T-visa, Permanent Resident Card, etc.

Please read the information provided in this application carefully. It is the applicant's responsibility to submit all materials necessary for evaluation early enough to ensure timely delivery of the LSAC Law School Report to the Law School. An application for admission cannot be reviewed without the LSAC Law School Report.

If your telephone number, address, or email address changes at any time during the application process, please update your contact information via your electronic status page.

To learn more about The University of Texas School of Law, you may request a copy of the *2014-2015 Admissions Bulletin* at http://utdirect.utexas.edu/loadm/areq.WBX?page_sw=2&app_type=JD. There are several ways to contact us:

Telephone: 512-232-1200; Email: admissions@law.utexas.edu; Website: www.utexas.edu/law

Address all correspondence to Admissions Coordinator, The University of Texas School of Law, 727 E. Dean Keeton Street, Austin, TX 78705

Early Decision deadline: November 1

Regular Decision deadline: March 1

**PLEASE RETAIN THESE INSTRUCTIONS FOR YOUR RECORDS.
DO NOT SUBMIT WITH APPLICATION.**

Program

Please note that the Early Decision (ED) admission program is binding. An applicant admitted under the Law School's ED program must immediately withdraw pending law school applications from further consideration, as well as decline any other admission offers. An ED applicant will be required to submit an enrollment deposit and Letter of Intent (LOI). If an ED applicant does not submit the deposit and LOI within the allotted time, the admission offer will be withdrawn and the applicant will no longer be considered for enrollment during the current admission cycle.

All applicants who elect to apply under the Early Decision program must sign the Certification for the Early Decision Binding Admission Agreement.

I am applying under the following program (select one):

Early Decision Admission – November 1 deadline

Regular Decision Admission – March 1 deadline

EARLY DECISION (ED) BINDING ADMISSION AGREEMENT

By completing The University of Texas School of Law (Law School) Binding Early Decision application, I understand I am committed to enroll in the 2015 entering class if admitted. Upon receiving an admission offer from the Law School, I must notify all other law schools I have applied to that I have been admitted under binding Early Decision and withdraw those applications from further consideration. Additionally, I am precluded from accepting waitlist consideration. If I need to subsequently defer admission, I am ineligible to reapply to any law program other than the Law School.

Early Decision applicants must take the LSAT no later than the September administration preceding the November 1 application deadline. ED applicants will receive an admission decision—either an admission offer, denial of admission, or hold for regular decision consideration—no later than December 31. A hold for regular decision consideration removes an applicant from our binding admission program.

CERTIFICATION

I acknowledge that I have read and understood the preceding ED disclosure. I am applying to The University of Texas School of Law as an Early Decision applicant and, if admitted, will enroll in the Law School's fall 2015 entering class. I will comply with all of the requirements of this agreement.

You are required to read the statement above. By signing this certification, you are agreeing to the terms and conditions laid out in the agreement. *If you select Early Decision Admission but do not sign the certification, your application will not be considered for the Early Decision program.*

ED Certification Signature: _____

I seek admission under the following provision (select one):

Provision 1 Applicant has an undergraduate degree or will receive one before enrolling in law school.

Provision 2 Applicant will be within six (6) semester hours of completing all requirements for a baccalaureate degree at the time of enrollment

Please type or print the information below.

Dual Degree

Please note that dual degree applicants must apply to the appropriate graduate program separately. This information is included for internal admissions use only. Completing this question does not obligate an applicant to apply for a dual degree or a specific dual degree program.

I am also interested in applying to the following dual degree program(s): _____

Biographical

LSAC Account Number: L _____

First (given) name

Middle name

Last (family) name

Preferred first name

Date of birth (month/day/year): _____

Gender: Male Female

Contact Information

Current Address

Country: _____

Street address 1: _____

Street address 2: _____

City: _____

State/Province: _____

Zip/Postal code: _____

Current mailing address valid until (month/day/year): _____

Permanent Address

Country: _____

Street address 1: _____

Street address 2: _____

City: _____

State/Province: _____

Zip/Postal code: _____

Current

Day phone: _____

Evening phone: _____

Permanent

Day phone: _____

Evening phone: _____

Other Contact Information

Primary email: _____ Mobile phone: _____

Secondary email: _____

Demographics

Citizenship

U.S. Citizen U.S. Permanent Resident* Non-U.S. Citizen*

Country of citizenship (if not United States): _____

*Non-U.S. citizens must provide documentation of immigration status upon admission if not provided during the application process, e.g., a copy of your U.S.-issued student visa, exchange visitor visa, T-visa, Permanent Resident Card, etc.

Ethnicity

Are you Hispanic or Latino? (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)

Yes No

If you selected “yes” to the above question, select an ethnicity.

Chicano/Mexican American Other Hispanic/Latino

Regardless of your answer to the previous question, please select the racial category with which you most closely identify. Check as many as apply. The information will be used for federal and/or state law reporting purposes and may be used in admission or scholarship decisions. The information is voluntary, and applicants will not be negatively affected in the admission process if this item is not completed.

American Indian or Alaska Native Caucasian/White
Asian Native Hawaiian or Other Pacific Islander
Black or African American Decline to Respond

Residency

Are you a Texas resident?

Yes No If not, of what state are you a resident? _____

Texas Residency

If you are claiming Texas residency, please answer either question 1 **OR** 2. All Texas residents must answer question 3.

1. How long have you resided in Texas? (years and months) _____
2. “Domicile is defined as “a person’s principal, permanent residence to which the person intends to return after any temporary absence.” Have you established a domicile in Texas, and if so, for how long? (years and months) _____
3. In what Texas **county** is your permanent address located? _____
4. If you are claiming Texas residency, or if you have ever been a resident of Texas, did you graduate from high school in Texas?
Yes No
5. If yes, from what high school did you graduate? _____
6. High school location (city) _____
7. Date of high school graduation (month/year) _____

Armed Forces Service

Are you a member of the Armed Forces on Active Duty or a dependent of someone who is?

Yes No

Education

Please list all colleges and/or universities that you have attended and provide the requested information. Include all institutions, whether or not grades were awarded or the coursework was applied towards a degree. Note with an asterisk (*) your degree-granting institution(s). Attach additional sheets if necessary.

Institution name/Location	Major and Degree pursued	Start date/End date (month/year-month/year)	Cumulative GPA	Date degree granted (month/year)

Standardized Tests

LSAT

Indicate dates (month/year) you have taken or plan to take the LSAT.

Date: _____ Score: _____

Date: _____ Score: _____

Date: _____ Score: _____

Character and Fitness

Applicants are advised that there are character, fitness and other qualifications for admission to the state bar, which may vary from state to state. We encourage all applicants, prior to matriculation, to determine what those requirements are in the state(s) in which they intend to practice.

Because of the high ethical standards to which lawyers are held, the failure to disclose an act or event such as the ones described below is often more significant, and leads to more serious consequences, than the act or event itself. Failure to provide truthful answers, or failure to inform the Admissions Office of any changes to your answers, may result in revocation of admission or disciplinary action by the Law School, or denial of permission to practice law by the state in which you seek admission. Although an affirmative answer to questions 2 and/or 3 does not necessarily preclude or even prejudice admission to The University of Texas School of Law, persons who have been convicted of offenses other than minor traffic violations may have difficulty in gaining admission to the Bar. The Texas Board of Law Examiners and state bar organizations often require that you include your law school application as part of your application for admission to the Bar. Accordingly, your answers to these questions are often part of your record.

1. **Have you previously been registered in any law school?** If the answer is “yes,” please attach a statement that includes the name of the institution or institutions, dates of attendance, the number of credit hours earned, and explain the reasons for not continuing your legal education. **Please note:** Credit cannot be awarded unless transfer admission is granted.

Yes No

2. **Have you ever been convicted of and/or pleaded guilty or nolo contendere (no contest) to any violation of the criminal laws other than a minor traffic violation?** Adults who have been charged with a crime and who accept Deferred Adjudication must report such information under this question because the concept of Deferred Adjudication involves a plea of guilty or no contest, and the offense cannot be erased from a person’s record. An applicant does not need to disclose information about a juvenile or criminal record that has been sealed or expunged; however, it is up to each applicant to ensure that his/her offense is in fact expunged and/or sealed under the relevant state law. **If an applicant fails to disclose information that is not in fact expunged or sealed, the applicant may be subject to disciplinary action by the University.** **Note:** You must include any offenses involving drugs or alcohol, unless excused as described above. If your answer is “yes,” please explain on a separate sheet.

Yes No

3. **Are there any charges pending against you which, if you were convicted, would require you to answer “yes” to the previous question?** If so, please explain on a separate sheet. **Note:** An individual guilty of a felony (or placed on probation for a felony with or without an adjudication of guilt in another jurisdiction for a crime which would be a felony in Texas) shall not be permitted to file a Declaration of Intention to Study Law for a period of five years after the completion of the sentence and/or period of probation. Tex. R. Govern. Bar Adm’n IV (d) (2) (West 2010). (The rules are also available on the website of the Texas Board of Law Examiners: <http://www.ble.state.tx.us/Rules/NewRules/Rule04.pdf>.) For further information, please contact the Texas Board of Law Examiners.

Yes No

4. **Have you ever been dropped, suspended, warned, placed on academic or disciplinary probation, disciplined, expelled, or requested or advised to resign from any post-secondary school, college, university, professional school, or law school?** If so, please explain fully on a separate sheet.

Yes No

Additional Information

As a public research university, we have an obligation to select our students from a broad range of backgrounds and geographic locations. We seek law students of the highest caliber and are limited in the number of students we can reasonably accommodate. Because of our commitment to the full meaning of excellence, no specific test score or undergraduate GPA will guarantee admission to the Law School. In making choices among qualified applicants, we will honor our public tradition and seek variety in the unique contributions each student will bring to our professional program.

Please assist us in fulfilling this mission by providing the following information.

Father’s educational level: _____ **Mother’s educational level:** _____

I applied to UT Law School as a result of (check all that apply):

- | | |
|-------------------------------------|--|
| CLEO program | Location |
| Pre-law Institute program | Diversity of student body |
| Contact by UT through CRS | Reputation (faculty, student body, etc.) |
| General law or graduate publication | Recommendation of alumnus |
| Title of publication: _____ | Recommendation of current student |
| Law Forum/Law Day/Law Fair | Recommendation of pre-law/career advisor |
| Location of event: _____ | Recommendation of relative |
| Tuition rates | Other reason |
| Placement statistics | Please describe: _____ |

Please identify any area(s) of special interest in coursework:

- | | |
|------------------------------|-------------------------------|
| Admiralty Law | International Law |
| Civil Rights Law | Labor/Employment Law |
| Constitutional Law | Public Interest Law |
| Corporate and Securities Law | Real Estate/Land Use Planning |
| Criminal Law | Sports and Entertainment Law |
| Environmental Law | Tax Law |
| Estate Planning Law | Torts/Product Liability |
| Family and Juvenile Law | Trial Advocacy/Litigation |
| Health Law | Alternate Dispute Resolution |
| Immigration Law | Energy |
| Intellectual Property Law | |

Please identify any areas(s) of special interest in student organizations:

- | | |
|--------------------------------------|-----------------------------------|
| Asian American Law Students | LGBT Law Students |
| Black Law Students | Middle Eastern Law Students |
| Catholic Law Students | Minority Law Students |
| Christian Legal Society/Law Students | Native American Law Students |
| Disabled Law Students | Non-traditional Aged Law Students |
| Hispanic/Latino Law Students | Pacific American Law Students |
| Islamic Law Students | South Asian Law Students |
| Jewish Law Students | Women's Law Students |
| Latter Day Saints Law Students | |

Non-Discrimination and Equal Opportunity

The University of Texas at Austin is committed to an educational and working environment that provides equal opportunity to all members of the University community. In accordance with federal and state law, the University prohibits unlawful discrimination, including harassment, on the basis of race, color, religion, national origin, gender, including sexual harassment, age, disability, citizenship, and veteran status. Discrimination on the basis of sexual orientation, gender identity, or gender expression is also prohibited pursuant to University policy.

The following individuals have been designated to handle inquiries regarding the non-discrimination policies:

- For concerns related to age, gender, and sexual harassment, contact Dr. Jennifer Hammat, Assistant Vice President for Student Affairs, Office of the Vice President for Student Affairs, 302 Flawn Academic Center (FAC), Mail Code -- G5000, 2304 Whitis Avenue, P.O. Box 7699, Austin, Texas 78713; 512-471-1133.
- For all other concerns related to non-discrimination policies, contact Jennifer Maedgen, Senior Associate Vice President, 2304 Whitis Ave Stop G4600, Austin, Texas 78712; 512-471-6259.

Certification

By signing this application, I certify that the information I have provided on my application to The University of Texas School of Law, including any supplemental materials, is accurate to the best of my knowledge, and I agree to notify The University of Texas School of Law of any changes to the information provided or of any further information that might affect my eligibility for consideration as a student. If admitted, I understand that I have an ongoing duty to report any changes to the information provided to the Admissions Office, regardless of whether the change is the result of amendments or omissions, until the twelfth day of class. I understand that falsifying information on my application or failure to update the Law School as to changes to the information provided may result in disciplinary action by The University of Texas, including cancellation of enrollment.

Signature of applicant: _____ Date: _____

Notice Concerning Your Information

The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that The University of Texas at Austin collects about you. It gives you the right to request a copy of that information and to have the University correct any of that information that is wrong. It also gives you the right to classify your information as confidential and restrict its release. You may request to receive and review any of that information, or request corrections to it, by contacting the University's Public Information Officer, Office of Financial Affairs, PO Box 8179, Austin, Texas 78713 | Email address: cfo@www.utexas.edu.

A completed application must include:

(Please check each item to ensure that your application is complete.)

Your resume, no more than three (3) pages

Your personal statement, no more than two (2) double-spaced pages

Statements, if applicable, explaining affirmative answers to Character and Fitness Questions 1-4

Your certification for Early Decision (ED) Binding Admission Agreement, if applicable

A \$70 nonrefundable application fee **for nonresident applicants**, paid by **certified check, cashier's check, or money order** in U.S. dollars, must accompany your application for it to be considered complete. Cash, personal checks, or funds not in U.S. dollars will not be accepted. Do not send fee separately from the application.

Your signature on this application form and date of completion

If you intend to take the Texas Bar Examination, you will be required to provide a copy of your law school application.

PLEASE RETAIN A COPY OF THIS APPLICATION FOR YOUR RECORDS.

Return completed application to:
Admissions Coordinator
The University of Texas School of Law
727 E. Dean Keeton Street
Austin, TX 78705