
Date

NAME _____

EID _____ Phone _____

DOCUMENT NEEDED (PLEASE CHECK):

____ 1. LETTER

Type: Letter of Good Standing

Proof of Enrollment

Proof of Graduation

Other _____ (*circle one*)

____ 2. LSAT score

____ 3. OTHER _____

IF YOU NEED A LETTER: name, address, & zip of person or institution to whom the letter will be addressed. We must have **AT LEAST** two of the three below to complete your request.

Name/Title _____

Institution _____

Address _____

PURPOSE: _____

I will pick up

Please send to: _____

****PLEASE GIVE US 48 HOURS TO PROCESS THIS REQUEST.**

SIGNATURE

Notice Concerning Your Information: The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that The University of Texas at Austin collects about you. It also gives you the right to request a copy of that information; and to have The University correct any of that information that is wrong. You may request to receive and review any of that information, or request corrections to it, by contacting the University's Public Information Officer, Office of Financial Affairs, PO Box 8179, Austin, Texas, 78713 (email:cfo@www.utexas.edu).