

LAW COURSE APPROVAL FORM FOR NON-LAW GRADUATE STUDENTS

Name _____ Date _____

UT EID _____

Graduate Department _____

Email address _____

Please Check:
 Doctorate Program
 Masters Program
 Non-Degree

This is to request approval to take the following law course during _____ (sem/year).

Course title: _____ Course number: _____

Professor: _____ Unique number: _____

Are you graduating in the semester in which you plan to take this course? Yes _____ No _____ (if yes, see #4 below)

Are you requesting to take this course on a pass/fail basis? Yes _____ No _____

If so, have your Dean/Advisor initial here: Pass/fail request is approved _____

1. Non-law graduate students may request approval to take a course after early registration is completed in the School of Law.
2. A non-degree seeking student who wishes to enroll in a law school course must meet all prerequisites for the course and must receive written approval from the course instructor and the Assistant Dean for Student Affairs. Either the instructor, the Assistant Dean for Student Affairs, the Associate Dean for Academic Affairs, or the Dean may refuse any request to enroll in a law school course. Non-degree seeking students may enroll in law school courses only when space is available. No more than one non-degree seeking student is allowed in any course. Non-degree seeking students are limited to enrolling in no more than two law school courses and must be classified as a graduate-level non-degree seeker.
3. A first-year law course may be taken by a non-law graduate or a non-degree seeking student with approval of the Associate Dean.
4. The grade from a law course will not be available until several weeks after the semester's end. A non-law graduate student graduating in the same semester will need to make sure the professor is aware of their pending graduation upon obtaining their approval on the registration form. If the professor does not agree to provide a grade early for graduation purposes, graduate students who take a law course in their final semester may not be certified for graduation until the following semester via In Absentia registration.
5. Under the Law School Grading Policy (<https://law.utexas.edu/student-affairs/academic-services/grading-policies/>), most law school classes are on a curve, which means that grades usually range from A+ to C. Graduate students should have a clear understanding with their own schools about how the grade will be recorded and its impact on progress toward degree. The Law School offers some classes on a pass/fail-only basis, some with pass/fail optional, and some that require a letter grade. Non-law graduate students may obtain approval from their own Dean or Advisor to take a law school course that is pass/fail only or to take a letter-graded course pass/fail.

Student Signature/Date

Student's Dean or Advisor/Date

Assistant Dean of Student Affairs/Date

Law Professor Signature/Date*

Associate Dean, Law School/Date

**LAW PROFESSOR - If a non-law graduate student is graduating in the same semester as this course, you will need to be able to provide a final grade for the student during standard main-campus grading deadlines.*