April 2014

The University of Texas Law School Voucher

Pay to: _____ **EID(if available)** _____

Address: _____

Amount: _____

Purpose of Expenditure: _____

Source of Funds (Account/Professor): _____

RTA Number (Required for Travel Reimbursement): _____

Special Handling Instructions: _____

Prepared by: _____ **Date:** _____

Signature of Department Head: _____ **Date:** _____

Clear Form **Please do not write below—Accounting Office Use Only** **Print Form**

I certify proof of attachments _____

Section	GL	ACCOUNT	PROGRAM	EVENT	FUNCT. EXP.	AMOUNT

Certification of Budgeted Funds

In accordance with Law School Foundation Board resolution adopted May 9, 2003, we certify that for all the expenditures made from Foundation funds: "Budgeted funds are available in the appropriate account and the expenditure complies with applicable rules and regulations of the Foundation and of the University of Texas." For non-endowed special purpose donations we certify that "this is a special purpose donation received since the last board meeting that complies with applicable rules and regulations of the Foundation and The University of Texas, and which will be reported to the Board at the next Board meeting."

Vouchers between $1,000 and $4,999 require two signatures.

Dean's Signature required for Vouchers of $5,000 or more.

_____ _____ _____

Susan Hartenstein Dean Ward Farnsworth Kimberly Biar